



# DBS Disclosure Form

Please ensure all information is completed in full in CAPITALS. (Page 1 of 4)

Personal Details:		
Title:	Gender:	Date of Birth:
Surname:	Forename(s):	
Surname at Birth: (if different)	Surname Used Until: (mm/yyyy)	
Have you ever been known by any other names? (if yes provide details including mm/yyyy used from and to below)		Yes <input type="checkbox"/> No <input type="checkbox"/>
Surname:	Forename(s):	
Date From: (mm/yyyy)	Date To: (mm/yyyy)	
Place of Birth: (town)	Birth County:	
Birth Nationality:	Country of Birth: (E.g. United Kingdom)	
Landline Telephone:	Mobile:	
Email:		
Mother's Maiden Name:		
Do you have a National Insurance Number? (if yes you must provide your National Insurance number below)		Yes <input type="checkbox"/> No <input type="checkbox"/>
National Insurance Number:		
Do you hold a valid UK driving licence? (if yes, you must provide your Driving Licence number below)		Yes <input type="checkbox"/> No <input type="checkbox"/>
Driving Licence Number: (Example Format: SMITH601214J99AB – John Smith, born 21 Jan 1964)		
Post Code on Driving Licence:	Driving Licence valid from date: (dd/mm/yyyy)	
Do you hold a valid passport? (if yes, you must provide all of the following)		Yes <input type="checkbox"/> No <input type="checkbox"/>
Passport Number:	Nationality:	



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Country of issue:	Date of birth on passport: (dd/mm/yyyy)
Passport issue date: (dd/mm/yyyy)	Passport expiry date: (dd/mm/yyyy)
Home Address:	
Town/City:	County:
Postcode:	Country:
At address since: (mm/yyyy)	
You must provide all other addresses where you have lived in the last 5 years. There must be no gaps in dates (overlapping is allowed). The month that you left one property must be the same as the month that you started living in a new property. It will help you if you enter the previous addresses in descending date order. Provide additional information on a separate sheet if necessary.	
Previous Address 1:	
Town/City:	County:
Postcode:	Country
Dates from and to: (mm/yyyy – mm/yyyy)	
Previous Address 2:	
Town/City:	County:
Postcode:	Country
Dates from and to: (mm/yyyy – mm/yyyy)	



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## Additional Information

WJJF UK CIC, Club No.:		PI Number:	
Current Grade:		Date Taken:	
Current DBS Disclosure No.:			Issue Date:
Coach Level:	Date Awarded:	Date of Last Refresher:	
Position applied for: (E.g. Volunteer/Coach)			

Do you have any convictions, cautions, reprimands or final warnings, which would not be filtered in line with current guidance?

Yes  No

### What is Filtering on DBS Disclosures ?

Certain old and minor cautions and convictions may no longer appear on a disclosure. They are filtered out and an employer is no longer entitled to know about them.

### What Conviction Information will not be filtered ?

The following conviction information will continue to appear on a disclosure. If you have one of these you must answer YES to this question:

- All cautions and convictions for serious violent and sexual offences; and other specified offences of relevance for posts concerned with safeguarding children and vulnerable adults, will continue to appear on a disclosure. (A full list of such offences is available on the DBS website)
- Cautions given less than 2 years ago (where the individual was under 18 at the time of caution)
- Cautions given less than 6 years ago (where the individual was over 18 at the time of caution)
- Where the individual has more than one conviction offence, all convictions will appear. No offences will be filtered.
- Convictions that resulted in a custodial sentence (regardless of whether served)
- Convictions given less than 11 years ago (where individual was over 18 at the time of conviction)
- Convictions given less than 5.5 years ago (where individual was under 18 at the time of conviction)



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## Privacy Policy

I have read the Standard/Enhanced Check Privacy Policy for applicants: - <https://www.gov.uk/government/publications/dbs-privacy-policies> and I understand how DBS will process my personal data and the options available to me for submitting an application.

No  Yes

## Consent by the applicant

I consent to the DBS providing an electronic result directly to the WJJF. I understand that an electronic result contains a message that indicates either the certificate is blank or to await certificate which will indicate that my certificate contains information.

No  Yes

## Declaration by the applicant

I confirm that the information that I have provided in support of this application is complete and true and understand that knowingly to make a false statement for this purpose may be a criminal offence.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_